

**Minutes of a meeting of Planning Committee A
held on Thursday, 19 July 2018
from 7.00 p.m. to 7.06 p.m.**

Present: Edward Matthews (Chairman)
Dick Sweatman (Vice-Chairman)

Jonathan Ash-Edwards*
Colin Trumble

Margaret Hersey
Gary Marsh
Howard Munda

Neville Walker
John Wilkinson
Peter Wyan

* Absent

Also Present: Councillor Chris Hersey

1. SUBSTITUTES

None.

2. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Ash-Edwards.

3. DECLARATIONS OF INTEREST

None.

4. MINUTES

The minutes of the meeting of the Committee held on 21 June 2018 were agreed as a correct record and signed by the Chairman.

5. APPLICATIONS AND OTHER MATTERS CONSIDERED

DM/18/1353 - 19 Station Road, Burgess Hill, West Sussex, RH15 9DE

The Chairman introduced the application for a proposed change of use from (A1 use) vacant retail unit to (A5 use) fast food takeaway and conversion of the first floor of the property into a one bedroom, self-contained flat (C3) with amended plans received 6 June 2018 showing the revised route of the main extract flue.

He noted that it was before the committee as it had been called in by two District Councillors. As there were no Members wishing to speak on this item, and the public speakers were in support of the Officers recommendations, the Chairman took Members to the recommendation, as set out in the Report. Councillor Marsh moved that the recommendation be approved. This was seconded by Councillor Walker and approved unanimously.

Members of the Committee raised concern that the Councillors who had called in the application had not attended to support the debate on the item. A Member stated that it was reprehensible that the item had been called in to committee but the Member

who had called it in had not attended the committee meeting. The Chairman shared these concerns and suggested that Officers should advise Members when they call in an item that they should attend the meeting to speak to the item they had called in. It was also proposed that this be a requirement added to the Constitution, as it had been discussed by the Constitution Review Working Group.

RESOLVED

That planning permission be approved subject to the conditions outlined at Appendix A.

Meeting closed at 7.06pm.

Chairman.